

TOWN BOARD MEETING/WORKSHOP NOVEMBER 15, 2016

A regular meeting of the Town Board was held on Tuesday November 15, 2016, at the Kent Town Hall, 25 Sybil's Crossing, Town of Kent, New York, 10512.

Resolution #337 - Open Meeting- Adjourn to Executive Session

On a motion by Supervisor Fleming
Seconded by Councilwoman McGlasson

Resolved: The Town Board Meeting of November 15, 2016 opened and adjourned to executive session at 6:46 p.m. to discuss the medical, financial credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person.

Motion carried unanimously

Resolution #338 - Adjourn Executive Session

On a motion by Supervisor Fleming
Seconded by Councilwoman McGlasson
Resolved: Executive session adjourned at 7:14 p.m.
Motion carried unanimously

Public Hearing – Local Law # /2016 – No Smoking in Public Parks Law

Supervisor Fleming said this has been discussed. She informed the board that she has not received any written comments. She explained based upon discussion at the last meeting no smoking on the beaches has been eliminated not to be redundant. There were no comments from the board. She asked the hearing be adjourned until the next meeting for anyone who would like to submit a comment. Recreation Director Lou Fernandez thought if the board were to wait until the next meeting for those watching to submit a comment it will not have an impact on the parks.

Resolution #339 – Adjourn Public Hearing- Local Law # /2016 – No Smoking in Public Parks Law

On a motion by Councilman Huestis
Seconded by Supervisor Fleming
Resolved: The Public Hearing on No Smoking in Public Parks was adjourned until the next meeting for public comment.
Motion carried unanimously

Pledge of Allegiance- At 7:15 p.m. Supervisor Fleming called the Workshop Meeting to order with the Salute to the Flag.

The board reviewed and discussed the items on the Workshop agenda.

Public Comment- There was none.

The Town Board Meeting was called to order with Roll Call at 8:55 p.m.

Supervisor Maureen Fleming – present Councilman Paul Denbaum – present
Councilwoman Jaime McGlasson – present Councilman Bill Huestis – present
Councilman Scott Chin – present

Also Present: Town Clerk Cappelli, Town Counsel Nancy Tagliafierro, Recreation Director Lou Fernandez, Highway Superintendent Rich Othmer, Lieutenant Kevin Owens, and Co- Chairperson of Recycling Sue Kotzur.

Resolution #340 - Authorizing Town Clerk to Advertise for Bids for Highway Services & Materials

On a motion by Councilman Denbaum
Seconded by Councilman Chin

WHEREAS, the Town of Kent wishes to advertise for bids for Highway Services and Materials located in the Town of Kent; and

WHEREAS, the Town Board of the Town of Kent wishes to authorize its Town Clerk, Yolanda D. Cappelli, to advertise for bids for Highway Services and Materials located in the Town of Kent, to be opened Friday, December 16, 2016 at noon;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Kent hereby authorizes its Town Clerk, Yolanda D. Cappelli, to advertise for bids Highway Services and Materials located in the Town of Kent.

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Motion carried unanimously

Resolution #341 - Authorizing Contract with Protect Youth Sports

On a motion by Councilman Denbaum

Seconded by Councilman Chin

WHEREAS, the Town of Kent received a proposal dated October 28, 2016 from the Director of Recreation and Parks, Louis Fernandez, requesting authority to conduct comprehensive background checks on volunteers coaches and assistant coaches by having the background checks conducted by Protect Youth Sports, as set forth in the proposal annexed hereto and hereby incorporated by reference; and

WHEREAS, Protect Youth Sports has provided a proposal for such services at yearly subscription cost of \$199 plus a \$7.95 charge for each individual search conducted; and

WHEREAS, the Town Board believes it to be in the best interests of the Town to accept the Protect Youth Sports proposal and authorize the payment of the requested yearly cost.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Kent hereby accepts the proposal of Protect Youth Sports for an annual cost of \$199 and a \$7.95 charge for each individual search conducted; and

BE IT FURTHER RESOLVED, that the Town Supervisor is hereby authorized and directed to execute any and all agreements and other documents necessary to give effect to this Resolution, consistent with the terms hereof, all in form satisfactory to the Supervisor and the Town Attorney.
Motion carried unanimously

Resolution #342- Voluntary Coach Background Screening Policy

On a motion by Councilman Denbaum

Seconded by Councilwoman McGlasson

WHEREAS, because keeping the children of the Town of Kent safe is a top priority, the Town Board wishes to adopt a background screening policy requiring all volunteer coaches and assistant coaches to submit to annual background checks in order to be able to coach in the Town of Kent; and

WHEREAS, the Director of Recreation and Parks recommends the adoption of such a policy, a copy of which is annexed hereto and hereby made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Kent hereby accepts the recommendation of the Director of Recreation and Parks and adopts the annexed Town of Kent Recreation and Parks Coach Background Screening Policy; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Kent hereby authorizes and directs the Supervisor to execute any and all documents necessary to give effect to this Resolution.

UPON A ROLL CALL VOTE:

Councilman Denbaum – nay Councilwoman McGlasson – aye

Councilman Huestis – aye Councilman Chin – aye

Supervisor Fleming – aye

Motion carried

Resolution #343 - Accept Donation & Plan for Inclusive Playground

On a motion by Councilwoman McGlasson

Seconded by Councilman Chin

WHEREAS, the Buddhist Association of the United States has made an offer to donate \$10,000 to the Town of Kent, which funds are to be used to build a playground; and

WHEREAS, the Town of Kent desires to accept the donation and use such donation, together with other funds, to build an inclusive playground at Huestis Park in order to benefit children of all abilities;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Kent hereby approves, with gratitude, the acceptance of the donation of the Buddhist Association of the United States to be set

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aside for the building of an inclusive playground at Huestis Park and expresses its intention to formulate a plan to locate other funding sources for an inclusive playground; and

BE IT FURTHER RESOLVED, that the Town Supervisor is hereby authorized and directed to execute any and all agreements and other documents necessary to give effect to this Resolution, consistent with the terms hereof, all in form satisfactory to the Supervisor and the Town Attorney.
Motion carried unanimously

Resolution #344 - Setting Term of Members to the Lake Carmel Park District Advisory Board

On a motion by Councilwoman McGlasson
Seconded by Supervisor Fleming

WHEREAS, the Town Board of the of Kent wishes to set the term of Dale A. Cusack, Rachael Paradise and Brett Harrison, who were appointed to fill the vacancies on the Lake Carmel Park District Advisory Committee;

NOW, THEREFORE, BE IT RESOLVED, that Dale A. Cusack and Rachael Paradise are appointed for a term terminating on December 31, 2018 and that Brett Harrison is appointed for a term terminating on December 31, 2020.
Motion carried unanimously

Resolution #345 - Authorizing Town Clerk to Advertise Request for Proposals for Certain Legal Services

On a motion by Councilman Chin
Seconded by Supervisor Fleming

WHEREAS, it is the policy of the Town Board of the Town of Kent to periodically seek proposals for professional services; and

WHEREAS, the Town Board believes it to be in the best interests of the Town to advertise that it is seeking Proposals for Legal Services for Services 2 – 5 as set forth in the Legal Specification documents annexed hereto and incorporated by reference, to be opened January 13, 2017;

NOW THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Kent hereby authorizes its Town Clerk, Yolanda D. Cappelli, to advertise for Requests for Proposals for Legal Services
Motion carried unanimously

Resolution #346 - Accept Quote for Removal of Trees - Lake Carmel Park District

On a motion by Councilman Chin
Seconded by Supervisor Fleming

Councilman Huestis raised concerns about the dying trees and how to replace them. He has done some research and certain trees do better with the sand and water though the cost is expensive.

WHEREAS, it has been determined there is a need to remove 37 trees in the Lake Carmel Park District; and

WHEREAS, in accordance with the Town's Procurement Policy, the Town made requests for quotes from tree removal services, and received 10 written quotes in response to such request, a summary of which is annexed hereto and incorporated herein by reference; and

WHEREAS, Bill Henry Tree Service has submitted the lowest quote in the amount of \$24,350; and

WHEREAS, the Town Board of the Town of Kent wishes to accept the quote submitted by Bill Henry Tree Service;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Kent hereby approves the removal of the 37 trees from the Lake Carmel Park District by Bill Henry Tree Service for the price set forth on the summary annexed hereto in the amount of \$24,350. Subject to a revised list removing several willow trees as approved by the Deputy Supervisor of Lake Carmel Park District Crew Chief.
Motion carried unanimously

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Resolution #347 – Approve Vouchers and Claims

On a motion by Councilman Huestis

Seconded by Councilman Chin

Resolved: All Vouchers #200139710 - #200139792 and claims submitted by

1. Bulldog Concrete	\$3,540.00	Recreation Concrete
2. Cemco	\$3,085.00	Water Repair Town Hall
3. City Carting	\$7,937.85	Lake Carmel Garbage
	\$4,555.45	
4. Timothy J. Curtiss, P.C.	\$2,572.50	September 2016 General
5. NYCOMCO	\$2,622.00	2 Way Radios Police
6. Purchase Power	\$2,000.00	Postage
7. State Comptroller	\$26,688.00	Fines & Fees Justice Court
8. Windstream	\$4,187.58	Telephone Service

In the amount of \$89,127.11 may be paid.

Motion carried unanimously

Correspondence

Public Comment

Councilman Huestis said over the weekend there was a water leak, he thanked the Supervisor, Councilman Chin and the police. He said the emergency contact list needs to be updated.

Councilman Huestis supports the Huestis Park Inclusive Park, he thinks you really need to look where it will be going. We have to look outside the box.

Supervisor Fleming said Putnam County lost someone very special Undersheriff Peter Convery. He was a beacon, pleasant and took his job seriously. He will be certainly missed.

Councilman Chin thanked the Highway Superintendent for obtaining the Electric Sign which notified the residents within the hour.

Susan Kotzur thanked the board for the nice job done on the front and side steps.

Resolution #348 - Adjournment

On a motion by Councilman Denbaum

Seconded by Supervisor Fleming

Resolved: The Town Board meeting of November 15, 2016 adjourned at 8:40 p.m.

Motion carried unanimously

Respectfully submitted,

Yolanda D. Cappelli

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